

# BARNSELY METROPOLITAN BOROUGH COUNCIL

**Central Area Council Meeting:  
30<sup>th</sup> September 2019**

**Report of Central Area Council Manager**

## **Central Council Procurement and Financial Update Report**

### **1. Purpose of Report**

1.1 This report provides members with an up to date overview of Central Area Council's current priorities, and provides an overview of all current contracts, contract extensions and Service Level Agreements with associated timescales.

It also provides feedback about the development of the agreed priority areas from 1<sup>st</sup> April 2020.

1.2 The report also provides updates about the following 2 SLA's with the Safer Neighbourhood Service (SNS), with a view to considering the 1 year extension for each:

- Household Flytipping service
- New private tenant support service

1.3 The report also provides an outline Business Case with associated recommendations, and a Procurement Strategy synopsis for the procurement of a new Central Area Council service "to build the emotional resilience and wellbeing of children and young people aged 8-13 years living in the Central Council area."

1.4 Finally, the report outlines the actual financial position for 2018/19 and the Projected financial position for 2019/20-2022/23.

### **2. Recommendations**

**It is recommended that:**

**2.1 Members note the overview of current Central Area Council priorities, and the progress made regarding the development of the agreed priorities from 1<sup>st</sup> April 2020.**

**2.2 Members note the overview provided of all Central Area Council's current contracts, contract extensions and Service Level Agreements with associated timescales.**

- 2.3** Members note the updates about the following SLA's and agree a 1 year extension for each (from 19<sup>th</sup> Nov 2019 – 20<sup>th</sup> Nov 2020):
- Household Flytipping
  - New tenant support.
- 2.4** Members agree that the Building Emotional Resilience in Children and Young People Task Group reconvenes to consider how they wish to address the issues that have been identified in relation to the older age range (13+ years).
- 2.5** Members consider and approve the recommendations in the outline Business Case for the procurement of a a new Central Area Council service “to build the emotional resilience and wellbeing of children and young people aged 8-13 years living in the Central Council area,” at a cost of £135,000/annum for a 3 year period (from 1<sup>st</sup> April 2020- 31<sup>st</sup> March 2023) on a 1 year + 1 year + 1 year basis, subject to annual review.
- 2.6** Members delegate responsibility for the procurement of this service, as outlined in the Procurement Strategy synopsis at Appendix 2, to the Executive Director, Communities, in liaison with the Central Area Council Chair and the Young People's Task Group.
- 2.7** Members note the actual financial position for 2018/19 and the projected expenditure for 2020/21 – 22/23, as outlined in Appendix 3 and 4 of this report.

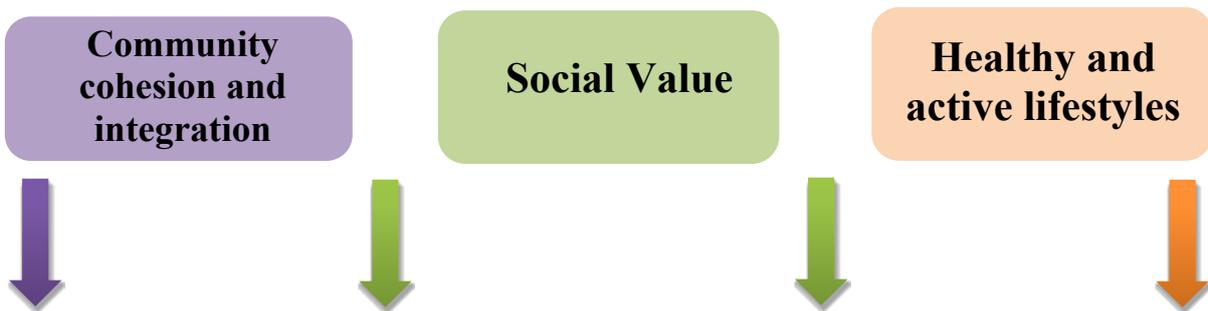
### **3. Priorities 2018/20 and Post 2020**

- 3.1** Table 1 below outlines the 4 Central Area Council priorities for 2018/20, confirmed at the meeting of Central Area Council on 14<sup>th</sup> May 2018. It also shows the agreed principles of ensuring that community cohesion, social value and healthy and active lifestyles are promoted and embedded in all the work of Central Area Council.
- 3.2** The table also shows the links to the Council's Corporate Priorities and the associated Corporate Outcomes that the work of Central Area Council will contribute most significantly to.

**Table 1: Priorities, Principles and Corporate Outcomes 2017-2020**



**Ensuring the following principles are promoted and embedded in all that we do:**



**Contributing to the Council's Corporate Priorities and Outcomes:**

<p><b>THRIVING &amp; VIBRANT ECONOMY</b></p> <p><b>Outcomes:</b></p> <p><b>1: Create more and better jobs</b></p> <p><b>2: Increase skills to get more people working</b></p> <p><b>5: Create more and better housing</b></p>	<p><b>PEOPLE ACHIEVING THEIR POTENTIAL</b></p> <p><b>Outcomes:</b></p> <p><b>7: Reducing demand through improving access to early help</b></p> <p><b>8: Children and adults are safe from harm</b></p> <p><b>9: People are healthier, happier independent and active</b></p>	<p><b>STRONG &amp; RESILIENT COMMUNITIES</b></p> <p><b>Outcomes:</b></p> <p><b>10: People volunteering and contributing towards stronger communities</b></p> <p><b>11: Protecting the borough for future generations</b></p>
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#### 4.0 **Priorities- Post 31<sup>st</sup> March 2020**

4.1 In order for Central Area Council to plan ahead post 31<sup>st</sup> March 2020, and allocate it's funding effectively and for maximum impact, the following priority areas were agreed at the meeting of Central Area Council on 11<sup>th</sup> March 2019:

- Employability and Skills
- Addressing Loneliness and Isolation/Supporting Vulnerable People
- Creating a Cleaner and Greener Environment
- Early Help & Support for Families
- Building resilience in Children and Young People

4.2 Table 2 below outlines the work that has been undertaken to date, and/or is planned to take place, in relation to the development of each of the agreed Priority Areas.

**Table 2:**

<b>Priority Area</b>	<b>Progress to date</b>	<b>Next Steps</b>
<b>Employability and Skills</b>	Meetings have taken place with BMBC's Head of Employment & Skills Service on 28/05/19 and 30/07/19.  A Central Area Employability and Skills workshop was scheduled to take place on 20 <sup>th</sup> August 2019 however due to staff illness this was cancelled.	A revised date for this workshop is to be arranged.
<b>Addressing Loneliness and Social Isolation in Adults &amp; Older People</b>	This priority area was discussed with members of the Central Integrated Wellbeing Group at the meeting on 17 <sup>th</sup> September 2019.	A Central Council workshop to be scheduled asap
<b>Creating a Cleaner and Greener Environment</b>	No further work has yet been undertaken as a number of new contracts to address this priority have recently commenced.	
<b>Early Help &amp; Support for Families</b>	No further work has yet been undertaken as the new Peri-natal emotional well-being contract has just commenced.	
<b>Building resilience in Children and Young People</b>	Workshops to consider this priority took place on Tuesday 18 <sup>th</sup> June 2019 & 8 <sup>th</sup> August 2019.	See Section 6 of this report.

## 5. Overview of Contracts and timescales

5.1 Table 3 below outlines all the Central Area Council contracts and Service Level Agreements (SLA's) **currently** being delivered, together with contract values, timescales and any actions agreed:

**Table 3:**

<b>Priority</b>	<b>Service and Current Provider</b>	<b>Contract duration &amp; cost</b>	
<b>Support for vulnerable Adults &amp; Older people</b>	RVS– Service to reduce loneliness and isolation in adults (50+) and older people	1 year with an option to extend for a further 1 year and again for a further 9 months, subject to annual review. <b>Cost:</b> £100,000/ annum <b>Total cost:</b> £275,000- revised to £175,000 (see note in next column)  <b>Contract start date:</b> 1st July 2017 <b>Contract End date:</b> 31 <sup>st</sup> March 2020	Due to contract reporting & performance issues, RVS agreed to underwrite the full cost of the service for 2019/20. This was formally agreed at the Central AC meeting on 3/06/19.
<b>Young People</b>	YMCA-Building emotional resilience and wellbeing in children and young people aged 8-14 years	1 year with an option to extend for a further 1 year and again for a further 1 year, subject to annual review.  <b>Cost:</b> £130,000/annum  <b>Total cost:</b> £390,000  <b>Contract start date:</b> 1 <sup>st</sup> April 2017 <b>Contract end date:</b> 31 <sup>st</sup> March 2020	All contract extensions have been implemented.  This service will end on 31 <sup>st</sup> March 2020.
<b>Clean and Green 3</b>	Twiggs Grounds Maintenance Ltd: Creating a cleaner and greener environment in	1 year with an option to extend for 1 year + 1 further year, subject to annual	Contract extension to be considered at Central Council meeting in January

	partnership with local people.	review.  <b>Cost:</b> £95,000/annum <b>Total cost:</b> £285,000 <b>Contract start date:</b> 1st April 2019	2020.
<b>Clean and Green</b>	District Enforcement Ltd- Providing an environmental enforcement service  SLA with BMBC's Safer Communities Service to support/complement the contract above	1 year with an option to extend for 1 year, and again for a further 1 year.  <b>Cost:</b> £45,000/annum  <b>Total cost:</b> £135,000  <b>Cost:</b> £13,000/annum <b>Total cost:</b> £39,000  <b>Contract/SLA start date:</b> 1st April 2019	First Contract extension to be considered at meeting in January 2020.
<b>Family Support</b>	Family Lives-Peri-natal Home Visiting & Community Emotional Wellbeing Support Service	1 year + 1 year + 1 year at a cost of £50,000/annum.  <b>Total cost:</b> £150,000  The contract start date was formally changed to: <b>1st April 2019.</b>	First Contract extension to be considered at meeting in January 2020.
<b>Clean and Green</b>	Household Fly-tipping Enforcement & Education SLA	1 year + 1 year at a cost of £32,000/annum. Total cost: £64,000.  <b>Contract start date:</b> <b>18th November 2018.</b>	SLA extension to be considered at today's meeting.  See Section 6 of this report.

<b>Clean and Green/ Support to vulnerable adults and older people</b>	New Tenant Support SLA	1 year + 1 year at a cost of £32,500/annum.  <b>Total cost: £ 65,000</b>  <b>Contract start date: 18<sup>th</sup> November 2018.</b>	SLA extension to be considered at today's meeting.  See Section 7 of this report.
<b>All</b>	<b>Central Area Well-being Projects</b> Start date for the following Projects was 1 <sup>st</sup> June 2019: DIAL ELSH Exodus Hope House TADS  Start date for the following Projects was 1 <sup>st</sup> July 2019:  TYA Creative Recovery	£30,000 £10,000 £10,000 £13,913 £ 20,000    £10,062 £15,000 + £15,000	A brief update on progress to date for each project can be found in the Performance Report to be considered at today's meeting.

## **6.0 Household Fly-tipping SLA – 1 year extension**

6.1 At a meeting of Central Area Council on 14<sup>th</sup> May 2018 it was agreed that a new Service Level Agreement with the Safer Neighbourhoods Service be developed to deliver a new Targetted Household Fly-tipping Enforcement and Education Service in the Central Council area, at a total cost of £64,000 for a 2 year period.

It was further agreed that this SLA would be for an initial period of 1 year, with an option to extend for 1 further year, subject to annual review.

6.2 The Targetted Household Flytipping service commenced on 18<sup>th</sup> November 2018 with the appointment of John Partridge to the post of Central Area Household Flytipping Officer.

6.3 It is now time to consider the option to extend this service for 1 further year from 19<sup>th</sup> November 2019- 18<sup>th</sup> November 2020.

- 6.4 The Central Area Council 2019/20 Quarter 1 Performance report, to be considered at today's meeting, contains a formal update about the service performance to date, with no issues or concerns reported. Informal feedback received about the service is very positive with a number of people commenting on the visible environmental improvement in a number of areas.
- 6.5 As outlined in the Performance Report, the Central Area Household Flytipping Working Group is to reconvene to consider a number of issues identified through this intervention that must be addressed if the visible environmental improvements referred to above are to be maintained. Ongoing information and intelligence from the Flytipping Officer will be critical in these discussions.
- 6.6 Given the information contained within the Performance Report together with the very positive feedback received about the service, it is recommended that the Targetted Household Flytipping SLA is extended for 1 further year from 19th November 2019 to 18th November 2020.

## **7.0 New Private Rented Tenant Support Service- 1 year extension**

- 7.1 At a meeting of Central Area Council on 12<sup>th</sup> March 2018 it was agreed that a new Service Level Agreement with the Safer Neighbourhoods Service be developed to deliver a new Private Rented Sector Housing Support Service for the Central Council area, at a total cost of £65,000 for a 2 year period.

It was further agreed that this SLA would be for an initial period of 1 year, with an option to extend for 1 further year, subject to annual review.

- 7.2 The Private Rented Sector Housing Support service commenced in November 2018 with the appointment of Adam Bailey to the post of Central Area Housing Support Officer.

It is now time to consider the option to extend this service for 1 further year from 19th November 2019- 18th November 2020.

- 7.3 The Central Area Council 2019/20 Quarter 1 Performance report, to be considered at today's meeting, contains a formal update about the service performance to date. It is flagged up in this report that there have been issues with performance that have come about as a direct result of the newly appointed Private Housing Support Officer sustaining a serious non work related injury 8 weeks after commencing in the role.
- 7.4 As a result of this injury the Officer was on sick leave from 22<sup>nd</sup> January 2019 to 15<sup>th</sup> April 2019, and on return to work has only been able to undertake desk based duties.

- 7.5 Significant development work has however been undertaken since 15<sup>th</sup> April 2019, including the identification of a large number of new private rented sector tenants.

As a result of this work and given that the Officer is now fully mobile, 342 letters of introduction were sent out to new private rented tenants in early September 2019, and follow-up visits are now being undertaken.

- 7.6 Given the development work that has been undertaken, the progress made since the Officer's mobility has improved, and the ongoing need for the service, it is recommended that the Private Sector Housing Support Service SLA is extended for 1 further year from 19<sup>th</sup> November 2019 to 18<sup>th</sup> November 2020.

## **8.0 Building Emotional Resilience and Wellbeing in Children and Young People**

- 8.1 At its meeting on 11<sup>th</sup> March 2019, as reflected in Section 4 of this report, Central Area Council reviewed its priorities and "Building emotional resilience and well-being in children and young people," was retained as a priority from 2020 onwards.

- 8.2 In order to take forward the work for this priority area a Task Group was established in June 2019.

At the first Task Group meeting on 18<sup>th</sup> June 2019, a discussion took place about the age range that should be targetted by any future Central Area Council interventions relating to building the emotional resilience and well-being of children and young people.

- 8.3 It was subsequently concluded that, based on the evidence linked to building emotional resilience, and the timescales relating to both the current YMCA contract and the delivery of the Central Well-being Fund projects, that the immediate attention of the group should focus on the younger age range (8-13 years).

- 8.4 Once the procurement work for the 8-13 year old provision is underway and the learning from the youth related Central Well-being Fund projects has been gathered, it is recommended that the Task Group reconvenes to consider how they wish to address the issues that have been identified in relation to the older age range (13+ years).

- 8.5 With reference to building emotional resilience in the 8-13 year old age range, an outline draft Business Case reflecting the considerations and discussions of the Task Group, has been developed and is attached at Appendix 1 for consideration and approval at today's meeting.

A Procurement Strategy synopsis has also been produced and can be found at Appendix 2, for consideration and approval at today's meeting.

## **9.0 Financial Position**

9.1 Based on updated information relating to existing Central Area Council contracts, SLA's and funding agreements, Appendix 3 attached provides a revised position statement on Central Council funding.

9.2 It shows actual expenditure for 2018/19, and projected expenditure for 2019/20-2021/22.

The 2019/20 figure includes a carry forward amount from 2018/19 of £187,477, and all previously agreed funding/allocations are included.

9.3 The 2019/20 - 2020/21 figures provided remain indicative projections and may be subject to changes agreed as part of the ongoing procurement and contract management processes.

9.4 A finance overview for the period 2018/19 to 2022/23, with projected allocations shown in red, is also attached for information at Appendix 4. This includes all costs associated with the contracts and procurement updates contained within this report.

9.5 Members should note that taking into account all approvals provided by Central Area Council to date, an amount of **£539,867** has been committed for 2019/20.

Reflecting the removal of the £100,000 for the RVS service previously reported, there is currently an unallocated balance of **£ 147,610** in 2019/20.

## **Appendices:**

**Appendix 1: Building Emotional Resilience in Children and Young People-  
Draft Business Case**

**Appendix 2: Building Emotional Resilience in Children and Young People-  
Procurement Strategy Synopsis**

**Appendix 3: Central Area Council Financial Position Statement**

**Appendix 4: Finance Overview – Projections 2018/19 – 2022/23.**

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**Date:**  
18<sup>th</sup> September 2019